



Statistics and Indicators on the Labour Market in the eEconomy



1. *Filter indicators*

1.1 Place of work

1. In the last 4 weeks (reference week and 3 weeks before) have you ever conducted any work (*More answers are possible*)

- In your own home
- In the same grounds or buildings as your home
- In more than one location belonging to your employer
- In more than one location belonging to customers or clients
- Locations belonging to a third party (this could be eventually translated into the country specific language, for instance telecentre, telecottage)
- On the move (while travelling by car, bus, train, plane or other transportation means)
- Other locations outside your (employer's / client's) usual premises, please specify

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1.2 Use of ICT

2. Which of the following list of equipment do you use when you work at (read locations defined in Q1)? And who provides them? (*More than one answer is possible*)

	Used when working at a distance from employer/client?	Provided by employer (1), respondent (2), both (3), third party (4)
A desktop		
A laptop computer		
Telephone (fixed line)		
Mobile phone (cell phone)		
E-mail		
Access to organisations network from a distance		
Dial-up internet service		
High-speed or broadband Internet link		
Software for remote collaboration		
Other, please specify		

3. When you work at (read locations defined in Q1), how many times are you online? (**Optional**)

- All the time
- Several times a day
- Once a day
- At least once a week
- Less than once a week (occasionally)

4. When you work at (read locations defined in Q1), what proportion of a that time do you use a PC? (**Optional**) (*This question is to be tested and finetuned through the pilottesting*)

..... % of the time worked at (places defined in Q1).

1.3 Time spent on distance work

5. In the last 4 weeks (reference week and 3 weeks before), approximately how many hours a week (on average) did you spend away (read locations defined in Q1)? (**Remark:** *the number of hours worked at a distance can be related to the total number worked (indicator already in LFS)*)

During the last 4 weeks, I have spent approximately hours a week on average, at (locations defined in Q1).

2. Reasons and motivation

2.1 Initiative

6. Who initiated the arrangement?

- Employer
- Yourself (Respondent)
- Other, please specify

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7. Is it a formal or an informal initiative? (*Necessity to take up a definition of 'formal' and 'informal' within the interviewer guidelines*)

- Formal
- Informal
- Don't know

2.2 Motivation

8. What is the main reason for working at a distance (read locations defined in Q1)? (*To be tested and/or finetuned through the pilottesting*)

- Finish or catch up work
- To avoid interruption
- Bad working environment or relationships
- Required by job / employer
- Co-ordinate work shedule with personal or family needs
- Reduce commuting time or expense
- Health reasons (own physical condition)
- Some other reasons, please specify

2.3 Reversibility

9. Do you want to continue working at (read locations defined in Q1)?
- Yes
 - No
10. Would it be possible ...? (if Q9 = yes: 'To continue working at distance in the future?', if Q9 = no: 'To stop working at a distance in the future?')
- Yes
 - No
 - Depends on the employer
 - Don't know

3. *Activities at a distance*

11. Which activities do you carry out when you're working at (read locations defined in Q1)? *(This can be asked in an **open question**. The interviewer, however, needs a checklist. The core tasks are the tasks that are the core of the function, the executing tasks. The list is based on the EMERGENCE-results.)(Optional)*
- Sales activities
 - Customer service
 - Software development and support
 - Translation
 - Financial and accounting services
 - Typing, dataprocessing
 - Design, editing, R&D
 - Managing other people
 - Planning of work
 - Discussing problems(with colleagues, supervisor, other people)
 - Reading (documents, post (and e-mails), theoretical works etc.)
 - Data collection - data entry
 - Administration
- Other, please specify

4. Impact on quality of work

Several indicators on the quality of working life can be derived from other LFS questions (such as temporary contract, parttime work, shift work). Therefore, this section can be limited by asking two additional questions (of which the first is a copy of what is asked for the European Survey on working conditions).

12. Do you think your health or safety is at risk because of your work? *(To be asked for all respondents) (Optional)*

- Yes
- No
- Don't know

13. Do you experience more, less or as much work pressure since you work at (read locations defined in Q1), don't you know it or can't you judge it because you have no other experience in your current job?

- More work pressure
- Less work pressure
- As much work pressure as before
- Don't know
- I can not judge that because I have no other experience in my current job

5. Other LFS-indicators

Indicators within CLFS which can be cross-tabulated with telework indicators:

- Juridical status (employee – self employed)
- Multiple jobs
- Permanency of job (Temporarity of contract)
- Parttime work or full-time work
- Length of time in current job
- Time flexibility (ao. variations in length of working, evening and weekend working, other deviations from traditional working patterns)
- Total hours worked
- Training (followed training during last 4 weeks)
- Basic data on respondent:
 - Gender
 - Age
 - Occupation, function
 - Highest educational level
 - Marital status
- Sector, kind of activity of the company
- Number of employees within the company
- Place of residence of the company